

# TRADE 2018

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## Trade 2018 Games Time Trade and Investment Program *Terms and Conditions*

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### Overview

All participants/delegates applying for Trade 2018 Games Time Trade and Investment Program registration will undergo a number of status checks and where applicable hold a suitable, valid Australian visa. A background check can include an assessment of information relating to an individual's identity, criminal history, a national security assessment and, where applicable, immigration checks. In order to obtain registration we will need to collect personal information from applicants and submit this information to Trade 2018 for registration administration purposes as outlined further below. This document sets out the obligations that must be met in order to complete the registration.

### Registration

As part of this process, personal information collected from applicants may be provided to external partner agencies to conduct checks on applicants, to assist in determining their eligibility for registration. Examples of external partner agencies are Queensland Police Service (QPS), Australian Criminal Intelligence Commission (ACIC), Australian Security Intelligence Organisation (ASIO), AusCheck within the Attorney-General's Department, Department of Immigration and Border Protection and other relevant Australian and international agencies as deemed appropriate.

Trade 2018 may also need to conduct additional checks with other agencies such as the Australian Government to ensure suitability for the Games Time Trade and Investment Program and the Commonwealth House program.

Trade 2018 will receive a recommendation from the external partner agency based on its analysis of their holdings to assist Trade 2018 with determining whether the applicant meets the requirements to receive registration or not. The information relating to applicants who receive a negative screening recommendation may be reviewed through internal Trade 2018 processes to determine whether or not they are eligible to receive registration.

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### Registration (cont.)

Trade 2018 will advise the individual of any refusal of registration in writing. Any decision to refuse registration is final.

If applicants have any questions regarding a registration decision, they have the right to contact Trade 2018 for further information in accordance with their rights under privacy laws.

### Privacy

Trade 2018 (Office of the Commonwealth Games and City of Gold Coast) and Queensland Government must comply with the Information Privacy Act 2009 (Qld) when collecting and handling applicant information.

The information informs as how Trade 2018 will use applicant's information.

### Collection Notice

Trade 2018 is collecting your personal information in order to provide the services requested, perform associated Council / State of Queensland functions and services, and to update and maintain Council's customer information records.

Your information is handled in accordance with the Information Privacy Act 2009 (Qld) and may only be accessed by Councillors, Council employees and authorised contractors. Unless authorised or required by law, we will not provide your personal information to any other person or agency. For further information visit: <http://www.goldcoast.qld.gov.au/privacy-81.html>.

Trade 2018 may also use your personal information in order to contact you to provide you with information regarding Trade 2018 Games Time Trade and Investment Program functions, tickets and services. In particular, specific purposes and uses include:-

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### Collection Notice (cont.)

(a) Why Trade 2018 collects applicant's information. It is necessary for Trade 2018 to collect information, including personal information, for the purposes of undertaking its role in managing and coordinating the registration process as outlined above and other Trade 2018 administration purposes only.

(b) Who Trade 2018 will disclose information to. Trade 2018 will share the applicant's information with other external partner agencies who will assist with the registration process as outlined. Trade 2018 and Queensland Government will also disclose the information when required under any law. For reporting or verification purposes Trade 2018 may share the information and results of the registration process with Government departments and Trade 2018 delivery parties to enhance services to delegates.

### Declaration

I, the undersigned, declare that:

- (a) I understand the types of information Trade 2018 and the external partner agencies will be collecting as part of the registration process;
- (b) I have read and understood how the my information will be collected, used and disclosed by and between Trade 2018 and the external partner agencies for the purposes of the registration process;
- (c) I will ensure that my information is accurate, up to date and complete; and
- (d) The information I have provided in my registration form are accurate and true at the time of submission.

**No application can be processed until an applicant/delegate/individual has accepted these terms and conditions.**